

To install available software:

For Windows 2000

Click on the "Start" button

Highlight "Settings"

Click on "Control Panel"

Double click on "Add or Remove Programs"

After the "Add or Remove Programs" Dialog box appears

Click on the "Add New Programs" button on the left hand side

You will see a list of available software

Highlight the desired software and click the "Add" button. The program will install.

For Windows XP

Click on the "Start" button

Click on "Control Panel"

Click on "Add or Remove Programs"

After the "Add or Remove Programs" Dialog box appears

Click on the "Add New Programs" button on the left hand side

You will see a list of available software

Highlight the desired software and click the "Add" button. The program will install.

For Windows 7

Click on the "Start Button" or the little circle they used to replace the "Start Button".

Click on "Control Panel".

Under the "Programs" heading, click on "Get Programs".

A window will open with the available software.

Highlight the desired program and click "Install" at the top of the window.

The program will install.

[Some of the older computers may not have the hard drive space to handle some of the larger software applications.](#)

[Please keep checking your email for more updates and news from the MIS department.](#)

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