

To add an email address to your junk email so the mail from this address doesn't show up in your inbox anymore:

Open your email.

Right click on the email you want to block from your inbox.

Hover the mouse cursor over "Junk E-Mail" until a side menu opens.

Click "Add Sender to Blocked Sender List".

In the future any email from this email address will go directly to your junk email folder.