

Registration Information  
Lowell High School  
50 Fr. Morissette Blvd.  
Lowell, MA 01852  
Registration Office: Room 432, Student Support Services  
Pat Noonan, Enrollment Clerk (978) 937-8926

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*The following evidence is required at the time of registration. Please read carefully.*

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- ✓ Proof of Address      Any utility bill (telephone, gas, electric or cable) or a Certification of Address form which must be signed by the Clerk's Office at City Hall if you do not have a utility bill or reside with another person.
- ✓ Age Verification      Birth certificate or passport.
- ✓ Legal Guardianship      A parent or legal guardian must accompany any student under the age of 18. Please see Lowell High School Guideline "***Persons Registering Students Who Are Not Parents or Legal Guardians.***"
- ✓ Immunization Records      Students must bring a copy of their health records. Students coming from other countries must have an immunization record. Massachusetts state law requires certain immunizations before children can attend school.
- ✓ School Records\*      All students transferring from a school within Massachusetts must have a copy of the Massachusetts Transfer Form. All students registering must have a copy of their student records (**which must include a discipline report, MCAS scores, their last report card and/or transcript**). If a student has special needs (IEP-Individual Education Plan or 504-Medical Disability), a signed copy must be presented at time of registration.

\*Any student transferring from a non-English speaking country should have his official transcripts translated prior to registration to avoid delay in the registration process.

\*Any student registering from a non-English speaking country or any student transferring from an ESL (English as second language) program will be tested for placement.

\*Placement of students who have no student records or last report card will be determined by the Student Support Services Coordinator and/or guidance counselor until such time records are received by former school.

**\*PLEASE NOTE THAT REGISTRATION WILL NOT BE COMPLETE UNTIL ALL DOCUMENTS ARE RECEIVED AND REVIEWED. WHEN DOCUMENTS MUST BE OBTAINED FROM A PREVIOUS SCHOOL, THERE MAY BE A TURNAROUND TIME OF SEVERAL DAYS TO COMPLETE THE REGISTRATION PROCESS.**

