

Registration Information
Lowell High School
50 Fr. Morissette Blvd.
Lowell, MA 01852
Registration Office: Room 432, Student Support Services
Pat Noonan, Enrollment Clerk (978) 937-8926

The following evidence is required at the time of registration. Please read carefully.

- ✓ Proof of Address Any utility bill (telephone, gas, electric or cable), current rent receipt or lease or a Certification of Address Form from Enrollment Clerk which must be signed by the Clerk's Office at City Hall if you do not have a utility bill or reside with another person.
- ✓ Age Verification Birth certificate or passport.
- ✓ Legal Guardianship A parent or legal guardian must accompany any student under the age of 18. Please see Lowell High School Guideline "***Persons Registering Students Who Are Not Parents or Legal Guardians.***"
- ✓ Immunization Records Students must bring a copy of their health records. Students coming from other countries must have an immunization record. Massachusetts state law requires certain immunizations before children can attend school.
- ✓ School Records* All students transferring from a school within Massachusetts must have a copy of the Massachusetts Transfer Form. All students registering must have a copy of their student records (**which must include a discipline report, MCAS scores, their last report card and/or transcript**). If a student has special needs (IEP-Individual Education Plan or 504-Medical Disability), a signed copy must be presented at time of registration.

*Student must be present with parent/guardian at time of registration.

*Any student transferring from a non-English speaking country should have his official transcripts translated prior to registration to avoid delay in the registration process.

*Any student registering from a non-English speaking country or any student transferring from an ESL (English as second language) program will be tested for placement.

*Placement of students who have no student records or last report card will be determined by the Student Support Services Coordinator and/or guidance counselor until such time records are received by former school.

***PLEASE NOTE THAT REGISTRATION WILL NOT BE COMPLETE UNTIL ALL DOCUMENTS ARE RECEIVED AND REVIEWED. WHEN DOCUMENTS MUST BE OBTAINED FROM A PREVIOUS SCHOOL, THERE MAY BE A TURNAROUND TIME OF SEVERAL DAYS TO COMPLETE THE REGISTRATION PROCESS.**

