

Constitution of the By-Laws
Of the
Lowell High School Alumni Association

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Article I

The corporate name of this association shall be the Lowell High School Alumni Association.

Article II

The purpose of this association is to foster friendship and encourage involvement among the Alumni, to promote the usefulness of the school, to help needy and worthy pupils obtain a higher education, and to preserve and protect all properties and assets entrusted to the association.

Article III

Sec. 1 All persons who have been enrolled as members of Lowell High School shall be eligible for membership and shall be admitted to membership upon payment of one year's dues. Applicants shall become members subject to approval of the Executive Committee.

Sec. 2 Dues for annual and lifetime memberships shall be established from time to time by the Executive Committee and should be payable on or before the annual meeting.

Sec. 3 Honorary members may be elected by the Executive Committee and their relations to the association shall be the same as that of other members, except that they shall pay no dues, shall have no vote in the proceedings of the association, and shall not be eligible to hold any office or to serve on any committee.

Sec. 4 Other classes of individual or organization membership may be established by the Executive Committee, but only regular members under section 2 who are in good standing shall be entitled to hold office and to vote.

Article IV

Sec. 1 The officers of the association shall be, a president, two Vice-presidents, a Recording Secretary, a Corresponding Secretary, and a Treasurer, all of whom shall be elected by ballot by majority vote of the Executive Committee within two weeks of the final adjournment of the annual meeting, and shall hold their respective offices for one year, or until their successors are elected. All such officers shall be chosen from the membership of the Executive Committee.

Sec. 2 There shall be an Executive Committee consisting of fifteen members. At the first election after the adoption of this provision five members shall be elected to serve for three years, five to serve for two years and five to serve for one year. At succeeding annual meetings five members shall be elected to serve for three years. The president shall be chairman and the Recording Secretary shall be the clerk of the Executive Committee.

Article V

Sec1. The Executive Committee shall have charge of the business and property of the association, shall elect the officers of the association, shall have the authority to fill the unexpired terms in its memberships, and shall, by majority vote of the Executive Committee, have sole authority to disburse the funds of the Association. They shall keep exact records of all their meetings, which shall be open to the inspection of any members of the association at reasonable times.

Sec. 2 Said Executive Committee shall establish a scholarship fund to be known as the Scholarship Fund of the Lowell High School Alumni Association, and shall promulgate rules and regulations for the administration of the funds.

Article VI

Sec. 1 The annual meeting of the association shall be called by the president, and shall be held on the second Wednesday of March of each year in Lowell. At such time and place as the president may deem advisable. The Corresponding Secretary, the Clerk of the Corporation and the Treasurer shall present annual reports at said meeting.

Sec. 2 Special meetings of the Association shall also be held in said Lowell and may be called at any time by the President, or by any three members of the Executive Committee. The time, place, and business to be acted upon shall be set forth in the call for the meeting. Notices of all meetings of the association shall be given by two publications of the call in a daily paper published in said Lowell, one publication to be at least seven days before and one least two days before the day of such meetings.

Sec. 3 A meeting of the Executive Committee may be called at any time by the president or by three members of such committee. Notices of said meetings stating the time, place, and business to be acted upon shall be sent by mail to each member of the committee at least two days before the said meetings.

Article VII

At any meeting of the association or of the Executive Committee eight members shall constitute a quorum for the transaction of business, but a less number may legally adjourn said meetings.

Article VIII

The president shall preside at all meetings of the association, and of the Executive Committee, and in the absence of the president the duties of the office shall be discharged by one of the Vice Presidents.

Article IX

The treasurer shall receive and have the custody of all money and securities of the corporation, keep a true and accurate account of the same, pay all bills, and claims upon the approval of the President. He shall also give a bond for the faithful discharge of the duties of his office in such sum with such surety or sureties as may meet with the approval of the president and two other members of the Executive Committee. Such bond, when so approved, shall be kept in the custody of the Recording Secretary.

Article X

Sec. 1 The Recording Secretary shall act as clerk of the corporation and as clerk of the Executive Committee, shall give notices of meetings, act as the custodian of all documents, such as it may be of importance to preserve, and shall perform all other duties of a clerk of a corporation and of a committee.

Sec. 2 The Corresponding Secretary shall perform the duties of said office and shall act under the direction of the Executive Committee.

Article XI

Any article of the Constitution and By-Law may be altered amended or repealed at any meeting of the association by a two thirds vote of the Executive Committee present and voting, provided notice thereof has been issued in the call of such a meeting.